

IN HOUSE TRAINING

FOR STUDENT ACCOMMODATION PROVIDERS



Suitable for HE, FE and private sector housing suppliers involved in the provision of student accommodation



Unipol training offers an in-house training facility for HE, FE and private sector housing suppliers allowing you to train a number of staff at a venue of your choice without the addition of travel costs.

This service enables users to select their own training module from a number of suggested modules covering general trends, using the private sector, health and safety and a variety of housing management techniques.

All training is on specific themes, customer focused and is designed to inform and motivate staff. Our training involves participation from delegates and some involve group work and role play. Many use in house training as part of team building so that staff who rarely meet each other can do so in a focused and informative environment.

The modules can be geared to your specific needs and are, of course, confidential to your own staff.

Different modules play to different levels and strengths of staff. Some courses are for newly arrived staff and others for experienced or senior staff meaning our training gives you an opportunity to take an overview, or a sideways look, at your existing systems and views.

This in-house training system compliments Unipol's existing central training programme which concentrates on new issues and larger events, where networking with other institutions is important.



The Training Team

Scott Blakeway is the Development Manager for Unipol and oversees a wide range of projects within the organisation. Scott spent two years as a sabbatical officer at Nottingham Trent Students Union and established strong relationships between students and the local community.

Martin Blakey is an experienced trainer in student housing, its development and on-going management. Martin has been Chief Executive of Unipol since 1997, overseeing Unipol's role in Leeds, Bradford and Nottingham where it houses some 2,650 students whilst providing information about housing to 90,000 other students.

Hilary Crook is a Solicitor and acts for a number of universities and private landlords and is recognised as a leader in her field. She is regularly consulted by representative bodies in the HE sector and advises the largest of the tenancy deposit protection schemes. An experienced trainer, who informs, stimulates and occasionally entertains.

Simon Kemp has worked at Unipol since 2002. As well as administering Unipol's accreditation schemes in Leeds and Bradford, Simon is the administrator for the two ANUK/Unipol Codes for Large Student Developments which were launched in 2005.

Neil Marsden is an independent environmental health consultant specialising in housing. He is a qualified Environmental Health Officer with over thirty years experience working with four different local authorities. Neil also fills the role of environmental health consultant to the national Residential Landlords Association.

Sarah McDonald is the Tenancy Support Officer at Unipol and is responsible for direct pastoral care as well as referral throughout the organisation's student portfolio. Sarah's previous background is in supported housing, working with young offenders and young people leaving care and she has a keen interest in resolving conflict. Sarah has a NVQ level 3 in Mediation Skills as well as an Honours Degree in Psychology and Counselling.

Philip Moxon is a qualified Environmental Health Officer with over 30 years experience as a housing professional. Philip was selected by Warwick University to be a national trainer on the Housing Health and Safety Rating System together with statutory enforcement and has given training courses for Unipol since 1988.

Tom Toumazou trained and qualified as an Environmental Health Officer with Westminster City Council, moving to LB Haringey where he specialised in Housing Renewal. He has completed a lot of work developing regional resources supporting Local Housing Authorities and Landlords by providing a web site, printed materials, training sessions, conferences and many other activities.



Training Modules

The following modules are available at the standard cost of in house training

Health & Safety

Gas – keeping records, making inspections and dealing with problems

Fire – fire safety principles in student accommodation, the LACoRS guidance and tenant behaviour

Electric – the NICEIC system, certification and periodic inspections

Inspecting Houses and Risk Assessing Your Portfolio

HHSRS explained – an introduction to the system and how to use it as a tool to improve safety in your accommodation

Inspecting Student Houses – what to look for, how to measure risk and what makes a good student house

Risk assessments in student housing – knowing the risks, assessing the risks and what to do next

Using the Codes of Standards – understanding the code and making it a tool for improving your accommodation practices

RRO – a guide to fire safety responsibilities

Cost

Delegates ►	10	15	20	25	30
Location ▼					
Leeds	£1,035	£1,215	£1,380	£1,560	£1,740
Nationwide*	£1,380	£1,380	£1,380	£1,560	£1,740

*travel costs apply in addition to training costs

This table is intended as a guide, for exact prices please contact Unipol

Tenant Welfare

Welcoming and arrivals – making a good first impression is critical, but can also set the tone for your accommodation for the year ahead

Disputes/mediation – exploring new methods to managing tenant conflict

Discipline – when to act, how to act and knowing the potential limitations of discipline

Wardens – what should the role of your wardens be and how does their relationship with the institution work

Mental Health – spotting the signs, knowing how to intervene and supporting your students

Legal

Under 18s – a practical guide to accommodating students under the age of 18

Home Stay – an introduction to expanding the accommodation choice on offer to accommodate all students

The Student Accommodation Model

A guide to the economics and structure of the student accommodation market

Special Modules

Specialist modules can be developed to fit your own exact needs. Simply get in touch with us with what you are interested in and we will do our best to help.

Where additional specialist input is required we have a network of other specialist trainers who can be used. All trainers have hands on experience of student housing, development, management, standards, the legislative framework and health and safety routines.

Please bear in mind that legal training is based on daily charge out rates from specialist solicitors within the area of student accommodation and will always be more costly than other training.

All of our prices include;

- » Delegate pack for each delegate (subject to numbers being provided)
- » Speaker fees
- » Conference staff to service your event
- » AV equipment

You will be required to arrange;

- » venue with on site catering requirements (lunch and regular supplies of tea and coffee)
- » travel or overnight stays for trainers (where necessary)
- » projector screen, flipcharts and pens

Get in touch

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