



Unipol Student Homes, 155-157 Woodhouse Lane, Leeds LS2 3ED

Tel: 0113 243 0169

Fax: 0113 234 3549

E-mail: info@unipol.leeds.ac.uk

Website: www.unipol.org.uk/leeds

Unipol operates an active policy against discrimination and takes action against anyone who attempts to discriminate against students on the grounds of sex, sexuality, race, creed or colour.

## LEEDS OWNER MEMBERSHIP FORM

Please fill in using ink and capital letters and return or fax to Unipol

Membership No.

Tick the boxes  below to indicate what contact information you would like to appear on advert.

<input type="checkbox"/> Surname	First Name	Title
<input type="checkbox"/> Company Name		
<input type="checkbox"/> Contact Name		
<input type="checkbox"/> Address		Postcode
<input type="checkbox"/> Phone (1):	<input type="checkbox"/> Phone (2):	
<input type="checkbox"/> Fax:	<input type="checkbox"/> E-mail:	
<input type="checkbox"/> Web:		

Only owners using Unipol can join the Unipol Code affording them considerable market advantage.

Please tick all that apply:

Benefit	Your Fee
<input type="checkbox"/> I wish to be a Unipol member	See over for fee
<input type="checkbox"/> I want to join or re-join the Unipol Code	Free
<input type="checkbox"/> I want to advertise with Unipol	£68.50 per advert
<input type="checkbox"/> I wish to advertise over 30 properties and wish to negotiate fee	Allow 5 working days
<input type="checkbox"/> I am only a member of the Unipol Code	10% discount
<input type="checkbox"/> I am a member of the Unipol Code <u>and</u> the RLA or LPA	20% discount
<b>Total Fee Payable:</b>	£ <input style="width: 40px;" type="text"/> p <input style="width: 40px;" type="text"/>
Do you intend to use the online service for owners? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you already received a username and password? <input type="checkbox"/> Yes <input type="checkbox"/> No	

I understand if I am registering less than 30 properties my membership period will expire on the 31st December 2011 and my advert fee will expire on the 30<sup>th</sup> June 2011. If I wish to re-register my properties for the 1<sup>st</sup> July - 30<sup>th</sup> December 2011, an additional charge will apply.

If I am registering over 30 properties my membership period and advertising period will expire on the 31<sup>st</sup> December 2011.

I agree to abide by the conditions of service outlined below.

Signature	Date
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### Payment Details

Cash       Cheque       Card - please pay at a Unipol office or via our website

### Conditions of Service

1. If a registration is upgraded for more properties, the upgrading fee covers the same period as the initial period of registration.
2. Fees must be paid before any properties can be advertised or marketed as Unipol Code.
3. We reserve the right to charge an administration fee of £10.00 where an owner has to be written to because they have advertised more properties than their fee allows.
4. All advertisements are accepted at the discretion of Unipol Student Homes.
5. Advertisements are displayed until Unipol is informed by the owner that it is taken. However, all property is removed from display after three months unless the owner requests that it be kept on display. Owners will be contacted at certain times of the year to check if the property is still available and if we do not get a response by a given date the property will be removed.
6. The information given on any advert must be accurate and honest at all times.
7. Any owner suspected of registering for a low number of properties and redirecting students to other properties can have their registration suspended at any time without notice.
8. Data Protection Act 1998. By registering to use this service, you are giving consent that any information given by you regarding your registration and any properties advertised shall be processed and held on systems operated by Unipol Student Homes, Leeds Student Homes Limited (our associated trading company). We will reasonably endeavour to protect the information we obtain from you from loss, misuse, or unauthorised access, leading to disclosure, alteration or destruction. Information may be disclosed to statutory authorities on request.
9. Unipol may also pass information to third parties for direct marketing purposes. Tick here if you wish to opt out from this.
10. Owners agree not to stand or approach prospective tenants within 100 metres of the Unipol offices. Failure to comply with this will result in the owner's registration and advertisements being suspended without notice.
11. The owner has signed the warranty declaration.
12. Although Unipol will endeavour to help landlords let their properties through advertising on our website Unipol cannot guarantee to let your property.
13. Unipol Student Homes accepts no liability whatsoever in respect of the advertisements prepared by Unipol Student Homes based on the contents on Accommodation Details Forms and in no circumstances (whether caused by negligence or otherwise) will Unipol Student Homes be liable for any consequential or indirect damage or loss of rent or loss of profit suffered or incurred by you or any third party howsoever caused.

**Unipol 2011 Fees - (Fees are shown exclusive and inclusive of VAT at the prevailing rate of 20%)**

<b>All Fees in the table below include the membership fee and the advert cost</b>						
<b>adverts</b>	<b>Total Fee - no discount (excluding VAT)</b>	<b>Total Fee - no discount (including VAT)</b>	<b>Unipol Code - 10% discount (excluding VAT)</b>	<b>Unipol Code - 10% discount (including VAT)</b>	<b>Unipol Code and RLA/LPA - 20% discount (excluding VAT)</b>	<b>Unipol Code and RLA/LPA - 20% discount (including VAT)</b>
1	102.92	<b>123.50</b>	92.63	<b>111.15</b>	82.33	<b>98.80</b>
2	180.83	<b>217.00</b>	162.75	<b>195.30</b>	144.67	<b>173.60</b>
3	237.92	<b>285.50</b>	214.13	<b>256.95</b>	190.33	<b>228.40</b>
4	295.00	<b>354.00</b>	265.50	<b>318.60</b>	236.00	<b>283.20</b>
5	352.08	<b>422.50</b>	316.88	<b>380.25</b>	281.67	<b>338.00</b>
6	409.17	<b>491.00</b>	368.25	<b>441.90</b>	327.33	<b>392.80</b>
7	466.25	<b>559.50</b>	419.63	<b>503.55</b>	373.00	<b>447.60</b>
8	523.33	<b>628.00</b>	471.00	<b>565.20</b>	418.67	<b>502.40</b>
9	580.42	<b>696.50</b>	522.38	<b>626.85</b>	464.33	<b>557.20</b>
10	637.50	<b>765.00</b>	573.75	<b>688.50</b>	510.00	<b>612.00</b>
11	694.58	<b>833.50</b>	625.13	<b>750.15</b>	555.67	<b>666.80</b>
12	751.67	<b>902.00</b>	676.50	<b>811.80</b>	601.33	<b>721.60</b>
13	808.75	<b>970.50</b>	727.88	<b>873.45</b>	647.00	<b>776.40</b>
14	865.83	<b>1039.00</b>	779.25	<b>935.10</b>	692.67	<b>831.20</b>
15	922.92	<b>1107.50</b>	830.63	<b>996.75</b>	738.33	<b>886.00</b>
16	980.00	<b>1176.00</b>	882.00	<b>1058.40</b>	784.00	<b>940.80</b>
17	1,037.08	<b>1244.50</b>	933.38	<b>1120.05</b>	829.67	<b>995.60</b>
18	1,094.17	<b>1313.00</b>	984.75	<b>1181.70</b>	875.33	<b>1050.40</b>
19	1,151.25	<b>1381.50</b>	1,036.13	<b>1243.35</b>	921.00	<b>1105.20</b>
20	1,208.33	<b>1450.00</b>	1,087.50	<b>1305.00</b>	966.67	<b>1160.00</b>
21	1,265.42	<b>1518.50</b>	1,138.88	<b>1366.65</b>	1,012.33	<b>1214.80</b>
22	1,322.50	<b>1587.00</b>	1,190.25	<b>1428.30</b>	1,058.00	<b>1269.60</b>
23	1,379.58	<b>1655.50</b>	1,241.63	<b>1489.95</b>	1,103.67	<b>1324.40</b>
24	1,436.67	<b>1724.00</b>	1,293.00	<b>1551.60</b>	1,149.33	<b>1379.20</b>
25	1,493.75	<b>1792.50</b>	1,344.38	<b>1613.25</b>	1,195.00	<b>1434.00</b>
26	1,550.83	<b>1861.00</b>	1,395.75	<b>1674.90</b>	1,240.67	<b>1488.80</b>
27	1,607.92	<b>1929.50</b>	1,447.13	<b>1736.55</b>	1,286.33	<b>1543.60</b>
28	1,665.00	<b>1998.00</b>	1,498.50	<b>1798.20</b>	1,332.00	<b>1598.40</b>
29	1,722.08	<b>2066.50</b>	1,549.88	<b>1859.85</b>	1,377.67	<b>1653.20</b>
30	1,779.17	<b>2135.00</b>	1,601.25	<b>1921.50</b>	1,423.33	<b>1708.00</b>

**If you wish to advertise more than 30 properties, please contact Unipol directly about negotiating fee**

**All cheques should be made out to Unipol Student Homes**

<b>Yearly Membership Fees</b>	<b>Cost (excluding VAT)</b>	<b>Cost (including VAT)</b>
1 Property	45.83	<b>55</b>
2 - 30 Properties	66.67	<b>80</b>
31 Properties and over	100.00	<b>120</b>
Large Development not advertising	333.33	<b>400</b>
Managing Agent not advertising	208.33	<b>250</b>

<b>Advert Cost (excluding VAT)</b>	<b>Advert Cost (including VAT)</b>
57.08	<b>68.50</b>