

1. OWNER'S DETAILS

 For office use only

Owner or Managing Agents Name

Registration Number

This will be allocated when you register.

We have your general contact details from your registration information.

Is there any special contact information for this property such as an individual web page or phone number?

Please remember to inform us of any new address or contact numbers.
 This property is accredited by the Runnymede Accreditation Scheme
Accredited properties receive priority advertising on the website

2. ADDRESS

 For office use only
Property Address Please give the full address including the full postcode and the number of the property (the number is not displayed on the web).

 No. Street

 District

 Postcode (Please fill in complete postcode)

3. PROPERTY DETAILS

 For office use only

Accommodation available from:

 Now or date tenancy will commence

Tenancy agreement:

 Assured shorthold No contract Other

Which Category:

 Whole shared properties (3 bed and over) Self contained property (1 or 2 beds)

 Rooms in a shared property Private Hall

 Lodgings (room/s in owner's home) (detail in section 9) Bedsit

Is this property:

 A house A lower floor flat A flat above ground floor

 Tick here if you are happy to let to individual tenants?

 No. of bedrooms Bedrooms available to let

 No. of storeys
 HMO licence applied for / granted (see guidance notes to find out if you need one)

Energy Performance Certificate (EPC)

 EPC reference number

 Energy efficiency rating Potential energy efficiency rating

 Environmental impact rating Potential environmental impact rating

 Show link from the advert to full EPC - **recommended**

4. RENT

 For office use only

 Rent (please state per room per week)

 Deposit (please state per person)

 Rent paid: Termly Quarterly Monthly

 Other Period (Please specify)

Are any of the following utilities' charges included in the rent?

 Electricity Water Gas Telephone

Other Rental Info

 Is there any summer rent concession? Please detail below Yes No

 Will a rent guarantor be required to secure a tenancy in this property? Yes No

 Do you make any charges in addition to those already stated? (E.g. a signing fee) Yes No
Please give details of tenants' obligations below.

Other rental information details

5. SPACE

 For office use only

Are any double beds provided?

 No double beds Some rooms
 All rooms

What communal living space is provided?

 No communal living space Living space >10 sq metres
 Separate living room Living space >14 sq metres
 Garden Off street parking/garage

6. HEATING & WATER

 For office use only

Double glazing

 More than 50% double glazing Full double glazing
 Less than 50% double glazing No double glazing

Heating

 Gas central heating Electric (regular tariff)
 Gas fires Electric (economy tariff)
 Electric (Property insulated to meet 2002 Building Regulations)

Water heating

 Gas instant hot water Electric (regular tariff)
 Gas heated (stored in water tank) Electric (economy tariff)

 No. shower(s) No. Bath(s)

 Total no. of separate bath/shower facilities

 No. of WCs En suite to all rooms

7. LIVING

 For office use only
 Microwave Tumble or washer dryer
 Washing machine point Dishwasher
 Washing machine fitted Fridge/freezer

Telephone points

 No telephone point Single telephone point
 Telephone point on all floors Separate line in each bedroom
 Telephone point in all bedrooms

Dedicated internet access

 Yes (State cost, if any, below) No

Cable/satellite TV

 In living room (account + equipment req) Free in Living room (no equipment req)
 In all rooms (account + equipment req) Free in all rooms (no equipment req)
 No cable/satellite TV fitted Cable TV available in area

Distance from Royal Holloway

 Up to 1 mile 1-2 miles
 2-4 miles Over 4 miles

8. SAFETY & SECURITY

 For office use only

Smoke detectors

 Battery smoke detectors Mains interlinked smoke detector(s)
 Mains smoke detector(s) - not linked
 Zoned fire alarm system (with panel)

Burglar alarm

 Yes No

Fire Doors on all bedrooms, living rooms & kitchen

 Yes No

Tenants Contents Insurance Included

 Yes No

Gas Safety Record

 Yes No

Carbon monoxide detectors fitted in or near rooms with fossil fuel appliances

 Yes No

External Security Lighting

 Yes No

9. LODGINGS DETAILS

 For office use only
Complete this section only if you and your tenants will live in the same property

 Do you want to display a photograph of this property on the web?

Who lives in the property

 Couple Single person/persons Family with children

 Please give details of numbers and ages of children

 Do you have any pets? (Please give details of these)

10. OTHER INFORMATION

 For office use only

Is there any other additional information that you would like to add?

 Suitable for families Suitable for postgraduates
 Wheelchair access Suitable for couples

 Do you want this to be a large advert? Yes No

Please note there is a premium for this feature

Continue on separate sheet if necessary
I certify that the information given on this form is, to my knowledge, accurate. I also agree to the terms of service given on the owner details form.

Please sign here

Date