



Homestay Application Form

To apply for Homestay accommodation, please complete the following application form in full. If you do not fully complete all sections of this form, Unipol Student Homes, who manages the placements on behalf of the Language Centre, will not be able to process your application.

Submission of an application form cannot guarantee a Homestay place. Unipol Student Homes makes every effort to meet the requests and preferences indicated on the application form, however, these are not guaranteed.

Applications for Homestay accommodation must be submitted no less than **5 weeks** prior to the proposed Homestay start date. Applications received after this date may still be processed; however, whilst we will endeavour to find a suitable Homestay, the ability to match individual preferences of placement may be significantly reduced.

Please enter dates in the following format: DD/MM/YYYY

** = Delete as appropriate.*

Personal Details

Title	Mr / Mrs / Ms *	Date of Birth	
First Name		Gender	Male / Female / Other (please specify) / Prefer not to say*
Last Name		Nationality	

Contact Details

Address			
Home		Correspondence (If different to home address.)	
Postcode		Postcode	
Country		Country	
Telephone Number		Mobile Number	
Email Address			

Next of Kin



Name		Telephone Number	
Relationship		Speaks English	YES / NO*
I am happy for my host(s) to be given 'Next of Kin' information			YES / NO*

Homestay

Start Date		End Date	
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Do you have any dietary requirements?	YES / NO*
This may be for a number of reasons including health, religion or personal preference. If 'YES', please give full details.	

Do you have any medical problems or allergies that your host should be aware of? (Please note in order to facilitate a comfortable placement this information will be shared with your host.)	YES / NO*
If 'YES', please give full details.	

Do you smoke?	YES / NO*	If 'YES', are you prepared to smoke outside?	YES / NO*
Will you stay in a smoking household?		YES / NO*	
Will you stay in a household with pets?		YES / NO*	
Will you stay in a household with children?		YES / NO*	

Not all of our Homestay hosts are traditional families, i.e. two parents and children. Many of our families comprise several generations living within the Homestay, and some are single people.

Would you prefer your Homestay to be (please choose <u>one</u> of the following options):	YES/NO*
A busy family, always somebody around to talk to, lots going on, very involved in family life.	
or	
A quieter environment, you can choose when to socialise, more independent lifestyle but still with plenty of opportunity to interact.	YES/NO*



Please note that whilst we will endeavour to place you with your preferred Homestay type, this might not always be possible.

Personal Statement

Please write approximately 200 words about yourself in the space below. You should include details about your likes and dislikes, your interests and hobbies, and your reason for applying for Homestay accommodation. If you are offered a place in Homestay accommodation, this statement will be forwarded to your host.

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Special Requests

Please enter any details not covered on the rest of the application form below, include any special requests regarding your accommodation here.

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Hosts often have more than one international student staying in their home. However, we have strict guidelines that English is the only language spoken in the home and many students find it supportive to have another student around. There are rarely more than two students in a Homestay, but some hosts may welcome up to four students of different genders. Please state if you would be opposed to staying with other international students of the same nationality, or otherwise.

I am happy to stay with international students of different nationalities

YES / NO*



I am happy to stay with international students of the same nationality <i>(Please note that your sending University/agent will be contacted to seek relevant permissions.)</i>	YES / NO*
If required to stay with international students of the same nationality, I would prefer to be placed with students from the same university	YES / NO*

Arrival Details

Date of Arrival in Leeds		Time of Arrival in Leeds	
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Arrival Point	Manchester Airport / Leeds Bradford Airport / Leeds City Train Station / Leeds Coach Station / Other (please specify)* _____
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Details of Arrival (Flight number, times, etc.)

Departure Details (If known):

Date of Departure from Leeds	
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Departure Point	Manchester Airport / Leeds Bradford Airport / Leeds City Train Station / Leeds Coach Station / Other (please specify)* _____
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Details of Departure (Flight number, times, etc.)

Supporting Documentation

Electronic signatures are acceptable on these documents; however, you will be bound by the terms and conditions of this application and agreement (to follow) as if an original signature had been obtained.

Equality and Inclusion

The University of Leeds is committed to the principle of equality and is determined to treat all



students fairly, and avoid all unlawful forms of discrimination on grounds of gender (including pregnancy, trans status or marital status), race (including colour, nationality, ethnic origin or national origin), sexual orientation, disability, religion or belief, and age. We aim to take a flexible approach, wherever possible, when responding to the individual needs of our students.

Disclaimer

Your application cannot be accepted unless you sign and date this part of the form.

I hereby confirm that I have read, understood and fully completed the Homestay accommodation application form truthfully and accurately.

The Language Centre/University of Leeds or Unipol cannot be held liable for information omitted or withheld by the applicant, which may result in unsuitable accommodation being allocated. If accommodation is unsatisfactory due to insufficient or incorrect information provided on this form, Unipol or the Language Centre/University of Leeds will not be responsible. No refunds or assistance with alternative accommodation arrangements will be provided in this situation.

I understand that an electronic signature can be accepted on this document. If the signature is found to be invalid, for any reason, at any stage of the application or resulting Homestay period, the Language Centre/University of Leeds/Unipol reserves the right to terminate the Homestay application or contract immediately. No refunds or assistance with alternative accommodation arrangements will be provided in this situation.

Please note all the information on this application form, including your contact details, will be used to build a student profile which is then passed on to your Homestay host. We encourage them to contact you by email before the placement starts as this really helps to build the relationship for a successful placement. When you sign this document you agree to this information being shared with your host.

I understand that by signing this document, I agree to the Language Centre/University of Leeds providing Unipol with my University of Leeds email address, once issued, for the purpose of correspondence in relation to Homestay accommodation.

Signed		Date	
Print Name (BLOCK CAPITALS)			

Please return your completed application form to:

Becky Harlow
 Homestay Coordinator
 Unipol Student Homes
 155-157 Woodhouse Lane
 Leeds
 LS2 3ED

T: +44 (0)113 2053447
 @: homestay@unipol.org.uk